



Lindon Bennett School

Person Specification for Classroom Assistant

Job descriptions are to be reviewed annually

The responsibilities listed are the basic essentials of the post. It is always open to the post-holder to propose ways of extending these responsibilities.

Area	Requirement	Essential/Desirable
Experience	Experience of supervising children	Essential
	Experience in dealing with sensitive and confidential work.	Essential
	Experience of working in a school or similar environment	Desirable
Qualifications	GCSE Grade C/4 or above. Equivalent to GCSE in English or Maths	Desirable
	Good numeracy and literacy skills	Essential
	Successful completion of an NVQ 2 in childcare and education (or any equivalent or higher qualification) or be willing to undertake this or an equivalent programme	Desirable
Skills and Knowledge	First Aid qualified or willingness to undertake training	Essential
	Ability to relate well to children and adults.	Essential
	Ability to work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.	Essential
	Ability to work successfully with pupils who have special educational needs, including those who have behaviour support needs.	Essential
	Ability to follow written guidance and procedures	Essential
Personal Qualities	Desire to work in an inclusive and innovative school environment and value and welcome the diversity of the school community.	Essential
	Calm, patient and tolerant manner	Essential
	Resourceful and creative	Essential
Other Requirements	Willingness to undergo an enhanced DBS check	Essential
	Flexibility to work across both sites if required	Essential
	Commitment to equal opportunities, effective safeguarding and the school's ethos	Essential